

BVB/DK/IIFR/Carpet /2026/

Date: 25.6.2026

To,

Subject: Inviting Sealed Quotations for Removal of Existing Carpet and Supply & Installation of New Carpet in Room Nos. 004 & 006, Mittal Sadan (Ground Floor), IIFR

Scaled quotations are invited from reputed, experienced and eligible firms/agencies for the **removal of the existing carpet, supply, transportation and installation of new carpet in Room Nos. 004 & 006, Mittal Sadan (Ground Floor), IIFR**. You are requested to send your quotations in a sealed cover addressed to Registrar, 1st Floor, Mehta Sadan Building (Gate No.1), Bharatiya Vidya Bhavan, Kasturba Gandhi Marg, New Delhi – 110001 latest by 30.6.2026 at 5.00 PM. The quotations may also be submitted through email at quotations@bvbdelhi.org.

Scope of Work

The work shall include, but not be limited to, the following:

1. Removal of the existing/old carpet from the designated area.
2. Shifting and stacking/disposal of the removed carpet as directed by the Institute.
3. Supply of new carpet conforming to the approved specifications and quality standards.
4. Transportation, cutting, laying, fixing and finishing of the new carpet, including all required accessories, adhesives, tools and labour.
5. Cleaning of the work area and handing over the site in a neat and satisfactory condition after completion.

Terms & Conditions

1. Interested firms may inspect the site before submitting their quotations to familiarize themselves with the actual measurements and scope of work.
2. The quoted rates shall be **inclusive of all costs**, including material, labour, transportation, loading/unloading, installation, taxes/GST and any other incidental expenses.
3. The carpet offered should be of **approved make and quality** and should meet the specifications prescribed by the Institute.
4. The successful bidder shall complete the work within **3 days** from the date of issue of the work order or within the time specified by the Institute.
5. The bidder shall ensure proper workmanship and rectify any defects notice during the warranty/defect liability period, if applicable.
6. Quotations shall remain **valid for a minimum period of 30 days** from the date of opening.

7. Selection of the successful bidder shall be made in accordance with the applicable procurement rules and evaluation criteria of the Institute.
8. Payment shall be released only after satisfactory completion of the work, verification by the concerned authority and submission of the bill along with applicable documents.
9. The Institute reserves the right to accept or reject any or all quotations, in whole or in part, without assigning any reason.
10. Any damage caused to Institute property during execution of the work shall be made good by the successful bidder at no additional cost.
11. The detailed specifications, approximate quantities and location of work are placed in the annexure/file for reference.
12. The Institute reserves the right to **increase or decrease the quantity of work** at the time of award or during execution, depending on actual requirements, on the same terms and conditions.

Interested firms should submit their **sealed quotations** along with GST registration details, PAN, relevant experience documents (if required), and complete contact information within the stipulated date and time prescribed in the quotation notice.

This invitation is issued for procurement in the interest of the Institute and to ensure competitive rates and quality execution of the work.



Registrar & Jt Director (Admin)