



**Bharatiya Vidya
Bhavan**
Founded By Kulapati (Dr.) K. M. Munshi
D E L H I K E N D R A

Mehta Sadan,
Kasturba Gandhi Marg,
New Delhi - 110001.
Website: www.bvbdelhi.org

BVB/DK/IIFR/Blinds /2026/188

Date: 26.6.2026

To,

Subject: Invitation of Sealed Quotations for Supply and Installation of Window Blinds

Sealed quotations are invited from reputed, experienced and eligible firms/agencies for the **removal of the existing blinds, supply, transportation and installation of new blinds in Room Nos. 004 ,005 & 006, Mittal Sadan (Ground Floor), IIFR.** You are requested to send your quotations in a sealed cover addressed to Registrar, 1st Floor, Mehta Sadan Building (Gate No.1), Bharatiya Vidya Bhavan, Kasturba Gandhi Marg, New Delhi – 110001 latest by 2.7.2026 at 5.00 PM. The quotations may also be submitted through email at quotations@bvbdelhi.org

Scope of Work

The work shall include, but not be limited to, the following:

1. Site measurement of all designated windows before fabrication/supply.
2. Supply of good quality window blinds as per the approved specifications and dimensions.
3. Transportation of materials to the Institute premises.
4. Complete installation of the blinds, including all brackets, fittings, fasteners and accessories required for proper functioning.
5. Testing, adjustment and finishing of the installed blinds.
6. Cleaning of the work area and handing over the completed work in satisfactory condition.

Terms & Conditions

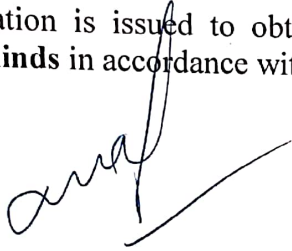
1. Interested firms are advised to visit the site and verify the dimensions and requirements before submitting their quotations.
2. The quoted rates shall be **inclusive of all costs**, including materials, labour, transportation, installation, taxes/GST and any other incidental charges.
3. The blinds shall be of approved make, good quality and durable construction, with colour and fabric/material as approved by the Institute.
4. The successful bidder shall complete the work within **5 days** from the date of issue of the work order or within the time specified by the Institute.
5. The bidder shall provide a warranty against manufacturing defects and installation defects, wherever applicable.
6. Quotations shall remain **valid for at least 30 days** from the date of opening.



7. Payment shall be released only after satisfactory supply and installation, verification by the concerned authority and submission of the bill.
8. The Institute reserves the right to accept or reject any or all quotations, wholly or partly, without assigning any reason.
9. Any damage caused to Institute property during installation shall be repaired or made good by the successful bidder at no additional cost.
10. The Institute reserves the right to **increase or decrease the quantity** of blinds at the time of award or during execution based on actual requirements, on the same rates and terms.

Interested firms should submit their **sealed quotations** along with GST registration details, PAN and other relevant documents within the prescribed date and time.

This invitation is issued to obtain competitive rates for the **supply and installation of window blinds** in accordance with the Institute's requirements.



Registrar & Jt Director (Admin)